

BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, May 8, 2023 - 7:00 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Marisa Anderson, Robert Halgren, Kevin Leonard, David Hornak

Central Office Team Present: Jessica Cotter, Steve Netzel, Erin Quinlan, Mike Dunckel, Christine Lopez

CALL TO ORDER – QUORUM; Pledge of Allegiance, Mission/Vision Statement – The meeting was called to order at 7:07 p.m.

Dr. Hornak made opening comments. He recognized Christine Lopez as Administrative Assistant Professional day was a week or so ago. He also recognized that May is Educator Appreciation Month and we have over 800 employees and are grateful for every one of them. He also spoke about the importance to speak to your children/students encouraging them to speak up when they see something. Tell a trusted adult or use the tip hotlines either the Holt Public Hotline 699-STOP or OKAY2SAY. Students speaking up is a great resource and is making a huge difference.

CHANGES/ADDITIONS TO THE AGENDA –Remove item 7.1 SRO Report as it was moved to the Committee of the Whole meeting earlier.

JOHN W. CHI SCHOLARSHIP AWARD – The 2022-23 John W. Chi Scholarship Recipient is Hannah Hoang-Pham. Hanna and her family were in attendance to be recognized.

PUBLIC COMMENT – No Public Comment this evening.

CONSENT AGENDA APPROVALS* *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Committee of the Whole Meeting of April 10, 2023*

Minutes of the Regular Meeting of April 10, 2023*

Approval of Bills Paid*

Gifts* - Buddies Grill of Holt - \$750 to HHS for Class of 2023 Celebration Luncheon*

There was an update to the regular minutes regarding the Teacher Tenure area of the minutes. Christine will make the adjustments.

IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the consent agenda items as presented. Motion carried by unanimous consent.

REPORTS

*Requires Board action

Student Representative Reports – Ja’Nyia said they are all looking forward to Prom. She was prom dress shopping earlier and the students are all getting ready for the end of the year.

Recognition of Senior Representative, Lucas Hartley – Planning on Grand Valley and the Fredrick Meijer Honors College. He is then hopeful to move on the law school at U of M. He appreciates the opportunity to serve and feels he was able to make an impact on behalf of Holt Public and the students and is grateful for that.

Mark Perry, Capital Improvement Committee (CIC) Update – Trustee Perry stated we held two CIC meetings in the past month to discuss the bond budget and the Horizon bid process. We are a half million under budget currently but did cut scope to get there.

Mark Perry, Finance Committee Update -The finance committee was to go over the budget presentation the Board saw during the Committee of the Whole. We started with a \$1.4 million deficit and then went up to \$1.7. We received a grant and we end up the year about \$385,000 over budget.

Jessie Jones, Policy Committee Meeting Update - Chairperson Jones stated there were many suggested changes to policies in the February and Spring updates from NEOLA and the Policy Committee recently met to review the proposed changes. Trustee Jones walked the Board through the first reading of the proposed policy changes. PO 2623 Student Assessment; Policies 1615, 3215, 4215, 5215, 7434, 9160 multiple policies related to Tobacco Use on District Property for all employee groups, students and general population; PO 6325 Procurement – minor adjustment based on Federal guidelines; Policies 7540, 7540.04, 8305 8315 8300. These are policies related to web accessibility and technology – being updated to align with best practices and to bring language up to date; PO9700.01 Advertising – this is a recommended revision pertaining to advertising on the District website; PO 8400 School Safety. Updated to include threat assessment, state law and best practices. PO Animals on District Property. NEOLA presented this update as many districts are asking for policy language to address therapy animals and emotional support animals on property.

Jessie Jones, Personnel & Salary Committee Update – They reviewed an Administrative Salary Study from Williams & Co. Executive Services.

Jennifer Robel, Transportation & Safety Committee - At recently held due process hearings the following final disciplinary recommendations unanimously decided the committee for the following: Due Process Hearings for Students Z, AA, BB, CC, DD.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the final disciplinary determination for student Z of long-term suspension of 15 days. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the final disciplinary determination for student AA of expulsion of 63 days. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the final disciplinary determination for student BB of long-term suspension of 45 days. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to approve the final disciplinary determination for student CC long term suspension of 18 days. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the final disciplinary determination for student DD which is permanent expulsion of 180 days. Motion carried by unanimous consent.

Student EE was listed on the agenda and their hearing was scheduled for late last week and the parents reached out right before the hearing and requested the hearing to be rescheduled. The final disciplinary recommendation for student EE will be on the June agenda.

Kevin Leonard, DEI Committee Meeting – Chairperson Leonard gave an update from the recently held DEI Committee meeting. Spoke about goals and priorities. Lots of great dialogue of where we are and where we want to go. Dedicated support and mentorship for faculty and staff. Restorative Practice vision and how to support growth and achievement.

Superintendent's Report – Dr. Hornak gave highlights of the Superintendent's Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

President's Report – President Dalton stated how excited she was to recognize Hannah Hoang-Pham and Lukas earlier in the evening. We have some amazing students. She also attended the Top 10 Dinner and is so excited to see so many students doing so many awesome things.

Curriculum Committee Update – President Dalton is the Chairperson for the Curriculum Committee and she reported there was a recent meeting where they heard about 2 curriculum adoptions being presented this evening.

Monthly Commemorative, Cultural and Celebratory Events – President Dalton shared commemorative, cultural and celebratory events in the month of May are: Asian Pacific Islander Heritage Month, ALS Awareness Month, Haitian Heritage Month, Mental Health Awareness Month, Teacher Appreciation Day and Week, and she wanted to state the important role teachers play in our students' lives. She wanted to send a special thank you to our Holt Public educators and all the work they do for our students and families.

WRITTEN PETITIONS AND COMMUNICATIONS

Overnight Trip Request Form – HHS Gymnastics* - IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the overnight trip request for the HHS Gymnastics team as presented in the Committee of the Whole. Motion carried by unanimous consent.

Horizon Bid Proposal – Granger Construction* - IT WAS MOVED by Trustee Perry and supported by Trustee Robel not to exceed \$6,108,524 million to approve the Horizon Bid Proposal as presented. Motion carried by unanimous consent.

Ingham ISD 2023-2024 General Fund Budget Resolution* - IISD Superintendent, Jason Mellema presented the Ingham ISD 2023-2024 General Fund Budget during the Committee of the Whole. A copy of the budget presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the 2023-2024 Ingham ISD General Fund Budget as presented. Motion carried by unanimous consent.

Resolution Authorizing the Issuance of School Building & Site Bonds* - IT WAS MOVED by Trustee Perry and supported by Trustee Leonard to approve the Resolution Authorizing the Issuance of School Building & Site Bonds. Motion carried by unanimous consent.

Facilities – Dump Truck Purchase* - Rick Brown gave a presentation on the request to purchase a new dump truck for Facilities during the Committee of the Whole. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the new dump truck for Facilities in the amount of \$72,851 from Lunghamer Ford as presented and recommended. Motion carried by unanimous consent.

DISTRICT DELEGATIONS AND PRESENTATIONS

Curriculum Office Presentation – Jessica Cotter and Steve Netzel gave the Curriculum Office presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

President Dalton asked Steve if he felt there was consensus in the feedback from teachers on 95 Core Phonics program. He replied he feels that on the key components they did have consensus.

President Dalton asked if new teachers who receive certification if they will have LETRS training embedded. Steve said he assumes they will not have it embedded but LETRS is on-going and will support new teacher learning.

Trustee Robel asked when this was piloted? Steve said it was after spring break. He looked back at the survey data. She appreciates the work put into it, but there needs to be a pilot for more than a week, moving forward. Steve said that with this being a supplement program, it is not as comprehensive as other curriculum programs. He also stated they did not expect to be in this position and were surprised the Curriculum pilot did not go well. This can be funded with the 98C grant so there is a bit of pressure as it will need to be expended by the end of September.

Trustee Halgren asked if the Spanish license is a 6-year license. Jessica stated it is.

Trustee Halgren asked Steve if the LETRS training is in-person. Steve said there is a lot of online and application in classroom. It has the feel of in-person, but it is interactive on-line.

IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to adopt Autentico Spanish I and II Curriculum to be implemented in the 23-24 school year as presented in the amount of \$45,38040. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to adopt the 95 Phonics Core Program Curriculum to be implemented during the 23-24 school year in the amount of \$112,212 as presented.

Note this will be disbursed out of fiscal year 22-23. Motion carried by unanimous consent.

The Human Resources Update was presented earlier during the Committee of the Whole meeting. At the Committee of the Whole Erin Quinlan also shared details about the Non-Bargaining Unit Pay increases for 23-24 and the Secretary Bargaining Unit Master Agreement.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the Non-Bargaining Unit Pay Increases as presented. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the Secretary Bargaining Unit Master Agreement as presented June 2023-June 2026. Motion carried by unanimous consent.

FINANCIAL MATTERS

Monthly Financial Packet – Mike Dunckel presented the monthly financial packet and the budget presentation earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to approve the 22-23 General Fund Revised Budget as presented. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the 22-23 Food Service Revised Budget as presented. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the 23-24 Food Service Original Budget as presented. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to approve the 22-23 Special Revenue Revised Budget as presented. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the 23-24 Special Revenue Original Budget as presented. Motion carried by unanimous consent.

IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the 23-24 23-24 Debt Service Fund Budget as presented. Motion carried by unanimous consent.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried by unanimous consent. The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Jessie Jones, Secretary