

**BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (APPROVED)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, December 11, 2023 - 5:30 P.M.**

**Present:** Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Marisa Anderson, Robert Halgren, Kevin Leonard, David Hornak

**Central Office Team Present:** Jessica Cotter, Steve Netzel, Erin Quinlan, Mike Dunckel, Carrie Reynolds

**CALL TO ORDER – QUORUM** – The meeting was called to order at 5:31pm

**CHANGES/ADDITIONS TO THE AGENDA** – There was one change to remove item 4. If there are any questions, they can be discussed under item 9.

**PROPOSALS FOR OVERNIGHT/EXTENDED STUDENT TRIPS**

HHS Spanish - Trip to Dominican Republic – Spanish teachers Brooke Murphy and Karen Holman-Cervera presented information about the Spanish trip to the Dominican Republic for spring break. Trip dates are now confirmed for March 22<sup>nd</sup> – March 29<sup>th</sup>.

Trustee Dalton asked if the only opportunity to swim was the optional surf lesson or if there was a pool. Teachers explained that a pool is available and will be monitored. Other free time will always be with a chaperoned for safety. Expert guides will be assisting with all activities and will take into consideration the current conditions.

**HR MONTHLY REPORT** – Erin Quinlan asked if the Board had any questions regarding the monthly HR Report. No questions were asked.

**CURRICULUM OFFICE UPDATE** – Jessica Cotter gave a Curriculum Office update presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office.

Trustee Dalton asked if the Course Guide online could be labeled to know what Curriculum program is being used. Example – Go Math

Trustee Dalton expressed thanks for the presentation of the color-coded spreadsheets making it easier to navigate the parent online access. (Atlas)

Mrs. Cotter provided the final copies of the high school and junior high student handbooks and asked for feedback. There was no feedback provided. They will be posted on the website July 1, 2024, for the 2024-25 school year.

**FINANCE PRESENTATION** – Mike Dunckel shared information on the monthly financial packet. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office.

Trustee Perry and Halgren asked if they could see a subcategory breakdown regarding the ISD. Trustee Perry asked if capital outflow needs to be amended. Mike said he would be presenting the update at the next meeting.

**SRO REPORT** – Deputy Ernst gave highlights from his SRO report. A copy of the report is on file with the official Board meeting materials located in the Superintendent’s Office.

Trustee Halgren asked how we got to zero complaints. Deputy Ernst stated that he allowed the school district to follow their policies, and nothing rose to the criminal level for him to intervene. Deputy Ernst explained the process. Trustee Dalton stated how much she appreciates this. This is our goal and benefits our students tremendously. Trustee Perry asked if Deputy Ernst has jurisdiction over Dimondale Elementary. He stated he works with Eaton County.

**OTHER** – Trustee Dalton asked if anyone had any abatement questions for Richard. Trustee Halgren asked if everything was going according to plan, and Richard said we were on schedule. Trustee Perry asked about the company and Richard confirmed the company was reputable. Work is slated to start over Winter Break if approved.

Since there was time left in the meeting. We had committee reports, Superintendent’s Report and the President’s Report moved to the COW agenda.

Trustee Leonard stated the DEI Committee met last week. The top three candidates were shared with the committee members. They asked for a fourth name and then will review the candidates.

Dr. Hornak presented his update. A couple of highlights were that there is an opportunity for families to sign-up to receive student COVID-19 test kits for testing prior to returning to school at the end of winter break. They will be placed in student backpacks prior to the break. Erin Stevenson has been hired as our Director of Student Services. We have 36 vacancies currently. The student led HHS Pop-up Pantry delivered 42 Thanksgiving meals. A copy of the Superintendent’s Report is on file with the official Board meeting materials located in the Superintendent’s Office.

President Dalton shared that December is Universal Rights month, HIV Awareness Month, International Day of People with Disabilities, Pearl Harbor Day, Hanukkah, International Genocide Prevention month, Christmas, and Kwanza.

**OLD BUSINESS** – Trustee Jones updated information regarding Weapons for Retired police and military. It is part of state law so we cannot enforce it. Trustee Halgren asked if we had to put this part of the wording into the policy so as not to bring attention to the exceptions.

**NEW BUSINESS** – There was no new business.

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to adjourn the meeting. Motion carried. The meeting adjourned at 6:38pm

Respectfully submitted,

Jessie Jones, Secretary