

BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, August 14, 2023 - 7:00 P.M.

Present – Jennifer Robel, Jessie Jones, Mark Perry, Marisa Anderson, Robert Halgren, Kevin Leonard, David Hornak

Absent – Amy Dalton

Central Office Team Present – Jessica Cotter, Steve Netzel, Erin Quinlan, Mike Dunckel, Christine Lopez

CALL TO ORDER – QUORUM; Pledge of Allegiance, Mission/Vision Statement – Vice President, Jennifer Robel called the meeting to order at 7:07 p.m.

Dr. Hornak asked to make some opening comments. This school year we are focused on creating a district where our buildings are places where our students and families feel a sense of belonging. We want all students at all times of the day to feel they belong and welcome in our environments. The bond work continues. We are told we can take occupancy on time, but the work will continue into fall at Midway, Elliott and Wilcox.

CHANGES/ADDITIONS TO THE AGENDA – There were two changes to the agenda. We removed item 5.1.2 – Bond Applications and SD Estimates Comparison as it is redundant and addressed in item 5.1.1 and item 8.2.1 2022-23 Carryover Approval as there was a calculation issue. It will be presented at the September meeting. Remove 7.1 Curriculum Office presentation as it was covered in the Committee of the Whole meeting earlier.

PUBLIC COMMENT – Phillip Vosburgh – He is a parent and 2003 HPS grad. He has a daughter at Horizon, and he wanted to address the Board about the construction work being done and will it impact school starting at Horizon. He also stated he wants to get more involved as a parent and community member. He was the main sponsor at the Mike Smith Foundation Golf Outing. He wanted to put himself out here in a public way to let us know he is here to help. He was also truly concerned about school starting at Horizon on-time.

Vice President Robel told Mr. Vosburgh that someone from the Superintendent's Office would follow up with him the following day. (Dr. Hornak followed-up with Mr. Vosburgh the next day as promised.)

Jose Flores – Mr. Flores occupies the property at 1907 Khares. He stated there is a privacy fence owned by the district that borders his property. He has lived there for 20 years and stated the school has promised to maintain the fence. He recently received a letter that Holt Public can come and pay to remove the fence. He is concerned about students coming onto his property and the poor conditions

of the fence. There was graffiti on it and the school came and painted it a horrendous color. The last thing he wants is someone getting hurt. He stated he is a taxpayer here and hates having to deal with the fence. If the district tears it down, then he is concerned students from the campus will come into his yard. He stated that if that happens then they will have to deal with his dogs. He wants Holt Public to do the right thing and maintain the fence.

CONSENT AGENDA APPROVALS* *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Committee of the Whole Meeting of July 10, 2023*

Minutes of the Statutory Organizational Meeting of July 10, 2023*

Minutes of the Regular Meeting of July 10, 2023*

Minutes of the Special Meeting of August 2, 2023*

Approval of Bills Paid*

IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the consent agenda items as presented.

REPORTS

Mark Perry, Capital Improvement Committee (CIC) Update – Trustee Perry shared in the Committee of the Whole we discussed the budget and bond submission to the State we are approximately \$4 million over the budget.

Dimondale Schematic Design Estimate Report* - IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the Dimondale Schematic Design Estimate Report as presented. Motion carried.

Districtwide Community Eligibility Provision (CEP) Participation* - IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the Districtwide Community Eligibility Provision (CEP) Participation. Motion carried.

Jessie Jones, Policy Committee Meeting Update – Trustee Jones shared the policy committee recently met and proposed changes to the current policy PO 3112/4112 – Board-Staff Communications.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to waive the second reading. Motion carried.

IT WAS MOVED by Trustee Halgren and supported by Trustee Leonard to approve the proposed changes to PO3112 and PO4112. Motion carried.

Superintendent's Report – Dr. Hornak shared highlights from his monthly Superintendent's Report. We will continue the data dashboard. We continue to struggle with supply/chain issues. We will have free breakfast and lunch district wide. Most of our teaching positions have been filled and others will be filled in the coming days. We still have positions open in Food Service, Paraeducators as well as other

* Requires Board action

student support positions. Enrollment will continue to crystalize as we get a few weeks into school. We are enrolling a great number of students, but we do not know how many we are losing yet.

Each year Dr. Hornak must share bullying information with the Board. He shared the data for the past several years. We average in the 40-45 data range for bullying incidents per year. Increases in school nurses, school psychologists, restorative practices coordinator, deans of students, adopted an equity oriented strategic plan, writing SEL benchmarks and scales. Provided LGBTQIA+ training to all staff. We have had additional SRO training. We have a comprehensive response to this issue.

Dr. Halgren asked if our reporting is better. Dr. Hornak stated we have put many programs in place to address the issues.

Trustee Perry asked if there are buildings who report no bullying incidents? He feels the number seems low to him. Dr. Hornak stated he will investigate the data and report back.

WRITTEN PETITIONS AND COMMUNICATIONS

HHS Marching Band Trip to Xavier College and Kings Island – Band Director, Mike Emerson presented the requested trip to the Board earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Leonard and supported by Trustee Halgren to approve the HHS Marching Band Trip. Motion carried.

HHS Boys Varsity Tennis Trip to Traverse City – Tennis Coach, Russ Olcheske presented the requested trip to the Board earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Perry and supported by Trustee Leonard to approve the HHS Boys Tennis Trip. Motion carried.

DISTRICT DELEGATIONS AND PRESENTATIONS

HR Report – Dr. Quinlan shared the HR report earlier during the Committee of the Whole meeting. A copy of the HR report is on file with the official Board meeting materials located in the Superintendent's Office. She also highlighted the Non-Bargaining Rate Adjustment that was presented during the Committee of the Whole meeting.

Non-Bargaining Rate Adjustment* - IT WAS MOVED by Trustee Jones and supported by Trustee Halgren to approve the rates as presented. A roll call vote was requested.

Roll Call:

Leonard – Yes

Perry – Abstain

Robel – Yes

Jones – Yes

Halgren – Yes

* Requires Board action

Jones – Yes
Motion carried.

FINANCIAL MATTERS

Monthly Financial Packet – A copy of the monthly financial packet is on file with the official Board meeting materials located in the Superintendent’s Office.

2022-23 Preliminary Pre-Audit Results – Mr. Dunckel presented the 2022-23 preliminary pre-audit report. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent’s Office. The auditors will be here in October with the final audit report.

Trustee Perry asked if the \$689,000 set-aside was coming out of the \$2 million set-aside or an additional stand alone. Mr. Dunckel will investigate it and report back.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ADJOURNMENT* - IT WAS MOVED by Trustee Halgren and supported by Trustee Jones to adjourn. Motion carried. The meeting adjourned at 7:49 p.m.

Respectfully,

Jessie Jones, Secretary

* Requires Board action