

BOARD OF EDUCATION REGULAR MEETING MINUTES (Approved)

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

Monday, May 13, 2024 - 7:00 P.M.

Present: Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Kevin Leonard, David Hornak

Absent: Marisa Anderson, Robert Halgren

Central Office Team Present: Erin Quinlan, Michael Dunckel, Melissa Stuard, Christine Lopez

CALL TO ORDER – QUORUM; Pledge of Allegiance, Mission/Vision Statement – The meeting was called to order at 7:02 p.m.

Dr. Hornak asked to make some opening comments: He shared that he appreciates the results of the recent bond proposal. We have also suffered several setbacks over the past month. a learning community. We recently had an administrative assistant pass away suddenly and a great friend to Holt Public, Dr. Chi also passed away. We took a moment of silence in honor of those who lost their lives. Dr. Hornak shared that the Boys basketball coach was arrested, charged, and arraigned for committing a crime. We have since terminated employment with this individual. He further shared that all members of the staff go through an extensive background check. He went on to share our students are achieving in the classroom and in their extracurriculars. We have a student who is a State Champion bowler, our Director of Secondary Systems, Lucas Schrauben was recently named the Regional CTE Administrator of the year (the region covers 16 states) and is moving on to the national competition.

CHANGES/ADDITIONS TO THE AGENDA – The following were changes/additions to the agenda: Remove item 4. as the student is not able to join us this evening. Remove item 6.2.11 as this is a technical correction that is not needed. We will also remove item 7.3 and will see that item at a future meeting. Remove items 8.1, 8.2, 8.3 as they were moved/reviewed in the Committee of the Whole meeting.

PUBLIC COMMENT – Jenny Baker – Sycamore parent. She wanted to discuss the lack of CPI training, understanding it and the lack of training for all. There are a lot of runners at her school and not everyone understands how to handle CPI. She believes it is an awesome training and would like to see us offer it to more staff. It is important to know how to put hands on appropriately. Is there a way to make it more available and transparent to everyone? She wants to be able to better help.

Summer Darden – parent of 2023 graduate and her son is a sophomore. Unfortunately, her son has been sick a lot and migraines have taken him over. He is a good athlete but has not been able to participate and with him not able to be in school due to the absences. She requested a 504 plan. It was brought to her attention that there was something in her file that they wanted to get tested for ADHD.

She was told that he had to say that he has it in order to get support. I don't want you to think it is racial. But, the racial thing is they want to place it on a young black man. It is not going to happen to my son. This would have been noticed. We have been trying to get caught up and we have been trying. We had a neurologist appointment and it was canceled. He still has not seen anyone. She has migraines and believes maybe it is hereditary. He is struggling and depressed. He is an athlete and it is difficult for him to perform. I had to say something is wrong with him. If someone is ill, why do we need to go to other steps to get support. She is passionate about her children and other children as well. All children can come and talk to me about anything. She is struggling with trying to find out what is going on. They have had to go into urgent care several times to get help. There must be some other type of protocol other than diagnosing a student with ADHD. They need time to get caught up. She is frustrated and needs some type of help and support.

2023-24 JOHN W. CHI SCHOLARSHIP RECIPIENT

Cristine Guo is the 2024 recipient of the John W. Chi Scholarship. She was unable to attend the meeting but wanted to pass along her sincere appreciation for this award. It will help her pay for room and board at the University of Michigan in the fall.

CONSENT AGENDA APPROVALS* *Note: All matters listed under the Consent Agenda are routine in nature and will be approved by one blanket motion.*

Minutes of the Committee of the Whole Meeting of April 8, 2024*

Minutes of the Closed Session Meeting of April 8, 2024*

Minutes of the Regular Meeting of April 8, 2024*

Approval of Bills Paid*

IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the consent agenda items as presented. Motion carried.

REPORTS

Student Representative Reports – Ja'Nyia Lawson-James did not show up for the meeting.

Jake Gillentine reported that everything is going well and there are 17 days of school and students are trying to finish strong and excited about summer break.

Jessie Jones, the Policy Committee met recently to go over the Spring update. Chairperson Jones was able to provide the detailed update for each of the policy updates earlier in the Committee of the Whole meeting.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to waive the second reading of the policies. Motion carried.

PO 1240 Evaluation of the Superintendent* -

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 1240. Motion carried.

PO 2410 Prohibition of Referral of Assistance (Rescinded)* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 2410. Motion carried.

PO 2414 Reproductive Health and Family Planning* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 2414. Motion carried.

PO 2418 Sex Education* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel approve the changes to PO 2418. Motion carried.

PO 3220 Professional Staff Evaluation (Technical Correction) * - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 3220. Motion carried.

PO 6320 Purchasing (Technical Correction) * - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 6320. Motion carried.

PO 6321 New School Construction, Renovation* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO6321. Motion carried.

PO 6325 Procurement – Federal Grants/Funds (Technical Correction) * - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 6325. Motion carried.

PO 6350 Prevailing Wage* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 6350. Motion carried.

PO 6520 Payroll Deductions* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 6520. Motion carried.

PO 8800 Religious – Patriotic Ceremonies and Observances* - IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the changes to PO 8800. Motion carried.

Mark Perry, Finance Committee – The Finance Committee recently met to go over the Finance Presentation on the updated 2023-2024 budgets. The Committee recommends that the full Board approve the budgets as presented.

They also discussed utilizing the Holt Junior High pool for Delhi Township to run programs such as swim lessons, lap swim, water aerobics etc. The committee would like to see it utilized.

Kevin Leonard, DEI Committee was held recently to discuss the Director of Diversity, Equity and Inclusion. They hope to share good news soon.

Jennifer Robel, Transportation and Safety Committee - There were two recently held due process meetings and the committee makes the following recommendations for students P, Q* - The final determination for Student P has been put on hold as it was determined the student was entitled to a Special Education evaluation and that process has been started. Student Q's final disciplinary determination is a long-term suspension of 33 days through the end of the 23-24 school year.

IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the final disciplinary determination for Student Q of long-term suspension of 33 days through the end of the 23-24 school year. Motion carried.

Superintendent's Report – Dr. Hornak shared highlights from his Superintendent's Report. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office. He shared information about Dr. Chi who has been a wonderful partner to Holt Public Schools. He recently passed away and while sad it is also a celebration of a life well lived. The new Dimondale Elementary School bond work begins soon. We will have a celebratory ground-breaking ceremony on May 31, 2024. We are still negotiating the calendar and we will get that out as soon as we have it agreed upon through bargaining. Holt Public hosted an IISD Safety Tabletop recently where Ingham County law enforcement agencies were on hand to walk the area IISD districts through a safety scenario and discuss what steps should be taken with each stage of the scenario.

Amy Dalton, Curriculum Committee – President Dalton shared details from a recently held Curriculum Committee meeting.

President's Report – President Dalton thanked Dr. Hornak for sharing the Districts process on background checks for employees and volunteers. She also shared several Commemorative, Cultural and Celebratory Events that take place in the month of May. They include: Asian American Heritage Month, Native American Pacific islander Heritage month. ALS Awareness Month, Mental Health Awareness Month, Speech, Language and Hearing Awareness Month, Foster Care Month, National Educator Month and the Board certainly appreciates all of our educators for all they do to support our students.

WRITTEN PETITIONS AND COMMUNICATIONS

SRO Report – Deputy Ernst shared highlights of his SRO Report earlier in the Committee of the Whole meeting.

Ingham ISD 2024-2025 General Fund Budget Resolution* - IISD Superintendent, Jason Mellema presented the IISD budget presentation to the Board earlier in the Committee of the Whole meeting. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the IISD 2024-25 budget as presented. Motion carried.

HHS Softball Scoreboard* - Kim Reichard met with the Building & Grounds Committee recently to go over her request for a new softball scoreboard.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the Softball Scoreboard as presented. Motion carried.

DISTRICT DELEGATIONS AND PRESENTATIONS

HR Report – Erin Quinlan presented her monthly HR Report in the Committee of the Whole meeting earlier. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

127 Plan – Educational Assistance Program for HPS* - Dr. Quinlan presented information about the 127 Educational Assistance Plan earlier in the Committee of the Whole meeting. A copy of the plan is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Leonard and supported by Trustee Jones to approve the 127 Plan as presented. Motion carried.

Curriculum Office Presentation – Jessica Cotter presented the Curriculum Office update presentation earlier in the Committee of the Whole meeting. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

Student Services Report – Melissa Stuard presented an update on the Student Serviced Department. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

FINANCIAL MATTERS

Monthly Financial Packet – Mike Dunckel presented a portion of the Monthly Financial Packet earlier in the Committee of the Whole meeting. He finished the presentation. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

Revised 2023-2024 General Fund Budget Update* - Mr. Dunckel presented the revised 2023-24 General Fund Budget update earlier in the Committee of the Whole meeting. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to approve the Revised 2023-2024 General Fund Budget Update. Motion carried.

Revised 2023-2024 Food Service Update* - Mr. Dunckel presented the revised 2023-24 Food Service Budget update earlier in the Committee of the Whole meeting. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to approve the Revised 2023-2024 Food Service Update as presented. Motion carried.

Revised 2023-2024 Building & Site Fund* - Mr. Dunckel presented the revised 2023-24 Building & Site Fund update earlier in the Committee of the Whole meeting. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Leonard and supported by Trustee Perry to approve the Revised 2023-2024 Building & Site Fund Update. Motion carried.

Revised 2023-2024 Debt Service Fund* - Mr. Dunckel presented the revised 2023-24 Debt Service Fund update earlier in the Committee of the Whole meeting. A copy of the report is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Leonard and supported by Trustee Robel to approve the Revised 2023-2024 Debt Service Fund update. Motion carried.

Technology Purchase for Sycamore, Holt Junior High, HHS Publication Lab, HHS Library* - Teresa Asch presented the proposal for technology purchases for Sycamore, Holt Junior High, the HHS Publication Lab and the HHS Library earlier in the Committee of the Whole meeting. A copy of the proposals is on file with the official Board meeting materials located in the Superintendent's Office.

IT WAS MOVED by Trustee Jones and supported by Trustee Leonard to approve the Technology Purchases for Sycamore (\$8,889), Holt Junior High (\$127,490), the HHS Publication Lab and the HHS Library (\$52,600) for a total of \$188,979. Motion carried.

OLD BUSINESS – There was no old business.

NEW BUSINESS – Lansing Center has no air conditioning and that is where the prom is scheduled this weekend. We will monitor the situation and hope for the best.

ADJOURNMENT* - IT WAS MOVED by Trustee Perry and supported by Trustee to adjourn the meeting. Motion carried. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Jessie Jones, Secretary