

**BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING MINUTES (Approved)**

HOLT PUBLIC SCHOOLS

DIMONDALE AND HOLT, MICHIGAN

ADMINISTRATION BUILDING, 5780 WEST HOLT ROAD, HOLT

**Monday, January 13, 2025 - 5:30 P.M.**

**Present:** Amy Dalton, Jennifer Robel, Jessie Jones, Mark Perry, Marisa Anderson, Kevin Leonard, David Hornak

Robert Halgren arrived at 5:33 p.m.

Central Office Team Present: Jessica Cotter, Erin Quinlan, Mike Dunckel, Teryn Henderson, Christine Lopez

**CALL TO ORDER – QUORUM** – The meeting was called to order at 5:30 p.m.

**CHANGES/ADDITIONS TO THE AGENDA** – There were no changes or additions.

**HR REPORT** – Erin Quinlan had a prior commitment and Dr. Hornak asked if the Board had any questions regarding the monthly HR report.

**CURRICULUM OFFICE UPDATE** – Jessica Cotter shared that there is not a Curriculum Office update since the last meeting since it has only been a couple of business weeks and the winter break since our last meeting.

**STUDENT SERVICES UPDATE** – Melissa Stuard was unable to attend the meeting. Dr. Hornak shared that there is not an update for Student Services since the last meeting since it has only been a couple of business weeks and the winter break since our last meeting.

**MONTHLY FINANCIAL PACKET** – Mike Dunckel asked if the Board had any questions regarding the monthly financial packet.

Mr. Dunckel gave a presentation on the 24-25 Budget Update. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

Trustee Perry asked if we have designated the committee funds that were set aside yet. Mr. Dunckel said they have not been designated yet. There has been a discussion of potentially using the funds for buildings that are not designated to have bond work done such as Washinton Woods for lighting or something along those lines.

Trustee Robel asked if the Athletics Transportation increase is for transporting all athletic programs. She asked for a follow-up on that.

President Dalton responded to the potential changes to PA 152 insurance hard cap elimination mentioned in Mr. Dunckel's presentation. She said she thought this did not pass. Mr. Dunckel said he will double check.

**SRO REPORT** – Deputy Ernst did not submit a report and was not present for the meeting.

**FINANCE COMMITTEE MEETING UPDATE** – We moved Trustee Perry's report to the COW agenda since we have extra me. He said that at the meeting Mr. Dunckel went over the 24-25 Budget Update. He also said there were other items that were discussed during the committee meeting.

A couple items discussed were how do we make changes going forward to keep us on task. Mr. Dunckel and Alexis Regnier have been working on identifying ways to save and keep us where we need to be. The fund balance was also discussed and in his time on the Board we have held a 10% fund balance. There was a time that we were close to zero and staff had to take unpaid days to save the fund balance. We don't have a sinking fund and don't have other things that some other districts have that allow them to keep a healthy fund balance. He is not suggesting that we look at 15% next year, but we should look at ways to achieve that.

**BUILDING & GROUNDS COMMITTEE UPDATE** – We moved Trustee Halgren's report to the COW agenda since there was extra time. He shared that there were discussions regarding a proposal we received.

**SUPERINTENDENT'S REPORT** – We moved Dr. Hornak's report to the COW agenda since we have extra time. He gave highlights from his report. A copy of the report is on file with the official Board meeting materials.

**MONTHLY COMMEMORATIVE, CULTURAL AND CELEBRATORY EVENTS** – We moved the Presidents Report to the COW agenda since there was extra time. January has several commemorative, cultural and celebratory events such as: National Mentoring Month, Poverty in America Awareness Month, Human Trafficking Awareness Month, World Braille Day, MLK Jr. Day, National Day of Racial Healing, International Day of Education, International Holocaust Remembrance Day, and Lunar New Year.

**DIVERSITY, EQUITY, AND INCLUSION UPDATE** – Teryn Henderson gave a presentation for the DEI Office update this month. A copy of the presentation is on file with the official Board meeting materials located in the Superintendent's Office.

**ADJOURNMENT\*** - IT WAS MOVED by Trustee Halgren and supported by Trustee Robel to adjourn the meeting. Motion carried. The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Jessie Jones, Secretary

\* Requires Board action